Parking Regulations

Effective July 1, 2019

Colorado State University Parking and Transportation Services Department regulate all parking on the Colorado State University Main and South campuses.

CSU Parking and Transportation Services
Lake Street Garage
1508 Center Ave.
Fort Collins Colorado 80523-6012
Phone: 970-491-7041
Fax: 970-491-2017
www.pts.colostate.edu

Colorado State University Parking Regulations are approved by the Board of Governors in accordance with the authority of Colo. Rev. Stat. §§ 23-5-106 through 108.

GENERAL INFORMATION

It is the mission of Colorado State University Parking and Transportation Services to provide safe and efficient multi-modal access to the campuses, and manage parking resources, in a manner that supports campus activities and enhances life in the university community.

Parking Services is a self-funded auxiliary department of Colorado State University. No tax revenue, general funds, student fees, or tuition monies are received or used to support the operations of Parking Services.

Parking Information must be obtained from CSU Parking Services. Incorrect information received from any other source is not considered a valid defense of parking violations.

All vehicles must be parked in designated parking areas and abide by the designated restrictions. Officially designated parking areas are signed and/or striped. The posted sign regulates the type of parking authorized.

All vehicles parked on the main and south campuses must have a valid CSU parking permit associated with their license plate, properly displayed, or are required to pay for short term parking at a pay station or meter. Vehicles must be parked so that a valid license plate or temporary registration is clearly visible from the drive lane immediately adjacent to their parking space. All zones are enforced as posted.

Hours of Enforcement: Hours of operations for parking restrictions are determined by Parking and Transportation Services. Please visit our website at pts.colostate.edu, for our hours of operations and a detailed explanation of parking restrictions. The Lake Street Garage and South College Ave Garage restrictions are applicable 24 hours a day, 365 days a year. Multiple citations may be issued.

Overnight Parking: There is no overnight parking allowed in ***A, E***, ***Z, or ZR (Moby Remote)*** lots without prior approval from Parking Services. Vehicles left on campus overnight are subject to citation.

Fines: Fines double if they are not paid or an appeal has not been filed (as provided for in these regulations), within 14 calendar days of the date of issuance of a parking citation. Please do not ignore parking citations received while parking on campus. Delinquent citations will result in additional fees, a hold being placed on your student account/transcript, and your obligation being referred for collection.

Meters: Traditional meters accept U.S. coins (nickels, dimes and quarters).

Pay-by-Plate Machines (pay stations): Accept U.S. coins, debit/credit (Discover, MasterCard and Visa) cards, and RamCard payment methods.

Parking in the interior lots may be difficult at times. Please plan ahead and allow sufficient time to walk to your desired destination. Parking is on a "first come, first served" basis with the required permit (except for spaces specially marked by signage as "reserved"). Possession of a parking permit does not guarantee that a space will be available. Lack of available parking is not a valid reason for parking illegally.

If your car fails to operate, forcing you to park illegally, please notify Parking Services immediately at 970-491-7041 or email us at parking@colostate.edu. After hours, call Colorado State University Police Department at 970-491-6425. If the owner does not have the vehicle repaired and moved or towed within a reasonable time (not to exceed 24 hours), the vehicle may be towed at the vehicle owner's expense. Inoperable vehicles in no-parking, handicap, or other restricted zones may be towed immediately.

Recreational Vehicles/Buses/Trailers: RV's, trailers and buses may only park on campus with prior approval from Parking Services and will be limited to specific parking lots.

Allocation of parking spaces is determined by Parking and Transportation Services in accordance with authority granted by the Board of Governors of the CSU System. Reassignment or changes of parking area designations are the responsibility of Parking Services after consultation with the Parking Services Committee. Parking Services may reassign any or all parking lot and meter/permit designations.

DEFINITIONS

A. Abandoned Vehicle: Any vehicle other than a bicycle that is left in one location on campus for more than 72 continuous hours. Exceptions can be granted with the prior approval of Parking Services. Vehicles with a valid resident hall permit are not subject to this 72-hour restriction.
B. Altering: To change the original information on a document to make it different than it was. Examples include but are not limited to altering permits, receipts, vehicle registrations or handicap permit registrations.

C. Americans with Disabilities Act (ADA)/Handicap spaces: This definition is also known as handicap or may be referred to as Medical Equal Accessibility

(MEA). An individual with a disability is defined by the ADA as a person who has a physical or mental impairment that substantially limits one or more major life activities, a person who has a history or record of such an impairment, or a person who is perceived by others as having such an impairment. See section IX, Zone Enforcement. An ADA/handicap accessible parking space consists of a vehicle space with proper signage.

D. Appeals Board: The appeals board is comprised of faculty, staff and students charged with the responsibility, by expressed authority of the Board of Governors of Colorado State University, to decide appeals of Parking Citations. (See Section VI.)

E. Bicycle: Every device propelled solely by human power upon which a person can ride. This includes tricycles, recumbent, unicycles, and tandems.

F. Boot: An immobilization device attached to the wheel of a vehicle to prevent it from being moved.

G. Boot List: A list of vehicles that have four (4) or more unpaid parking citations that have escalated and the vehicle has been issued a Warning Sticker citation. Vehicles on this list are eligible to have a boot applied to the vehicle or the vehicle could be impounded.

H. Campus: All property owned and/or under the control of Colorado State University.

I. Compact car space: Cars parked in the designated compact car space may not extend beyond the end of space markings.
Compact space lengths in the garage: 15ft 4in.
Average car space on campus: 17ft.

J. CSU Parking Permit (Valid): A permit issued by CSU Parking and Transportation Services that gives an individual access to park in specifically designated areas on the main and south campuses. A valid CSU parking permit is required to park on campus. This excludes University Apartment permits and Prospect Plaza Permits.

K. Counterfeiting: Making an unauthorized copy of something in order to defraud or deceive people.

L. Defacing: To spoil the appearance of something, especially when done intentionally.

M. Disabled Veteran Plates: Disabled Veteran Plates are not valid in ADA/Handicap spaces unless they are ADA/Handicap designated plates. See section IX. Zone Enforcement.

N. Emergency Vehicle: Ambulance, fire, or police vehicles responding to an emergency call.

O. Faculty and Staff Members: All full-time, temporary, special, regular or general Faculty, Administrative Professional and State Classified personnel. This includes all non-student hourly or part-time non-student temporary employees, faculty in a transitional appointment status, and resident employees of cooperating agencies housed on campus.

P: Foothills Campus: Also known as the Judson M. Harper Research Complex, the Foothills Campus is located west of S. Overland Trail and south of Laporte Avenue, and includes all CSU-owned property adjacent to Rampart Road west of S. Overland Trail.

Q. Housing Permit: Permit issued on behalf of Housing and Dining Services for Aggie Village, Aggie Village Family, University Village, or International House. These permits are only valid in the respective resident lots. Aggie Village U and Aggie Village Family T permits are also valid in Research Blvd Lot 740.

R. Immediate Family: Spouse, common law spouse, domestic partner or child.

S. Improperly Displayed: A parking permit issued by PTS that is not displayed, on the front dash or rearview mirror, in a manner that allows PTS staff to read all pertinent information regarding the lot it is assigned to or the dates it is valid for.

T. Impound (Section V, B): The movement of a vehicle by use of a tow truck and moved to a storage lot typically owned by the tow company.

U. Impound fee: A fee assessed by PTS to vehicle when it has been impounded.

V. LEED parking spaces: Parking spaces designated for low-emitting and fuel efficient vehicles (i.e. LEED qualifying vehicles) as defined by the American Council for an Energy Efficient Economy (ACEEE). The list of tested vehicles that qualify is available at greenercars.org.

W. Electric Vehicles (EV) parking spaces: Parking spaces designated for electric vehicles with plugin charging capabilities.

X. Main Campus: Property owned and/or under the control of Colorado State University that houses the majority of the academic programs and residential halls. This area is primarily bordered by Shields Street, S. College Ave, Laurel Avenue and Lake Street.

Y. Meter: A mechanical device equipped to accept payment for the use of a parking space. The device may accept payment for a single space or for multiple spaces. The device may also be referred to as a multi-space meter or a pay station.

Z. Misuse of Permit: Using a permit you are not authorized to use based on parking regulations or policies. Examples would be using a permit that; does not belong to you, has been reported as lost or stolen, is assigned to a different vehicle or a student using a faculty/staff permit.

AA. Motorcycle: A motor vehicle designed to travel with not more than three wheels in contact with the ground, except tractors. This includes all motorcycles, mopeds, low powered scooters and motorized bicycles powered by electricity or combustible fuel.

BB. Motor Vehicle: All vehicles which are self-propelled. (No distinction is made among federal, state, and privately-owned vehicles.)

CC. Multi-use lots: Lots on campus that allow multiple permit types within that specific lot.

DD. Nuisance: A vehicle can be deemed to be a nuisance if it is inoperable, is deemed to be a safety hazard or if it repeatedly parks in a manner that is in violation of the parking regulations. This especially applies to the following areas: fire lanes, state and service vehicle spaces, bike lanes and loading zones.

EE. Parking: The stopping of a vehicle, whether occupied or not, other than very briefly for the purpose of and while actually engaged in loading or unloading passengers while the vehicle is occupied.

FF. Parking Services Committee: A group of University faculty, staff, and students charged with the responsibility, by expressed authority of the Board of Governors, to review and recommend changes to the University parking policy.

GG. Parking Citation: A citation issued by an authorized employee of the University for a Violation of University Parking Regulations which is disposed of by Parking Services in accordance with University policies set forth in these Parking Regulations.

HH. Parking Space: An area designated for parking vehicles and defined by two parallel lines indicating the boundaries of the individual spaces.

II. Pay station: Machine that collects payment for parking.

JJ. Red Pavement Marking: Red paint on the street or curb used for traffic control purposes that indicates no parking, stopping, or standing.

KK. Semester Break: The days in between the end of one semester and start of the next semester. Spring Break and Fall Break are not semester breaks; they are a suspension of classes in the middle of a semester.

LL. Service Vehicles: Includes University Services vehicles actively engaged in service or maintenance of the buildings and grounds, or vehicles owned or operated by commercial establishments, linked to a valid CSU J-service permit, and actively engaged in servicing the campus. All other vehicles are excluded except by specific permission of Parking Services.

MM. Short term and hourly parking: Parking areas where payment must be made at a parking meter or pay station and where time is bought for specific periods of time (i.e. 15 minutes up to several hours).

NN. South Campus: Property owned and/or under the control of Colorado State University that houses specialized veterinary medicine degree programs that is located near the intersections of W. Drake Rd and Research Blvd.

OO. Storage: Storing a car in a campus parking lot without moving it from a parking space for at least 72 continuous hours (excludes residence hall lots and Research Blvd Lot 740).

PP. Students: All persons enrolled for credit or audit one or more hours of graduate, undergraduate, or conference work except faculty and staff members as defined above. Continuously enrolled students are considered as regularly enrolled students even though credit hours may not be received. Continuing education students who receive course credit are considered to be students for purposes of these regulations.

QQ. Timed zones: Areas on campus restricted to parking for the allotted time limit indicated by signage.

RR. University Holidays: Those days officially declared holidays by the University during which **ALL** offices are closed. This does **NOT** include Spring/Fall Breaks, Winter Break and Summer Semester

SS. University Working Days: Refers to all days the University is open; i.e., all days except Saturdays, Sundays, and University designated holidays.

TT. Visitor: A visitor is considered to be anyone who is not included under the definitions for faculty, staff, and students. (See Definitions O and PP above.)

UU. Warning sticker: Sticker affixed on the window of a vehicle that has accumulated four or more unpaid parking citations.

I. PARKING PERMITS

The issuance of parking permits is controlled by Parking Services. Permits are issued upon verification of eligibility. Only one annual parking permit may be issued to each permittee (faculty member, staff or student, or other eligible person). Faculty/staff (***A***) permits are not valid for use by students except in registered carpool vehicles; student permits are not valid to be used by faculty/staff. Parking permits are only valid for the period of time and location designated on the permit or in the parking policies. Parking signs on campus identify which permits are valid in those areas or lots. Parking Services is responsible for determining the eligibility requirements for parking permits.

A. Eligibility for Faculty/Staff parking permits:

1. Must be full or part time employee including temporary hourly employees of Colorado State University as identified by Human Resources.
2. Faculty/Staff living on main campus are only eligible for permits designated for their living area.
3. Faculty/Staff have the option of purchasing annual, semester, monthly, or daily permits online at pts.colostate.edu or at the Parking Services office.
4. Contracted Services/Business partners: Certain companies or individuals who are contracted by CSU to provide services on campus may be eligible for annual, semester, monthly, or daily permits.

B. Eligibility for Student parking permits:

1. Residence hall and student family housing parking permits are issued to students residing in their respective housing areas.
2. Residence hall parking permits may be obtained online at pts.colostate.edu or at the Parking Services office.
3. Student family housing permits are issued on behalf of the Housing Services Manager's Office at pts.colostate.edu or at the Parking Services Office. These permits are not valid for use in any location other than the student family housing lots. Excludes U and T permits, which are valid in Lot 740 Research Blvd.
4. Students not residing on the main campus are eligible for commuter student parking permits which may be obtained at Parking Services or online at pts.colostate.edu.
5. Students have the option of purchasing annual, semester, monthly, or daily permits.
6. If a residence hall student moves to a different residence hall or moves off campus, or if an off-campus student moves into a residence hall during the permit year, they must exchange their parking permit at Parking Services for issuance of a new permit based on change of status. An exchange may result in an additional fee being assessed or a refund being issued, depending upon the permit cost and remaining period for which it is valid. Failure to exchange a

permit within 10 business days after moving may result in a Misuse of Permit citation and/or the permit being deactivated.

C. Fuel Efficient Vehicle Permits:

1. LEED Permits. Owners of LEED qualifying vehicles may request a LEED permit at the Parking Services office for that specific vehicle ONLY. There is no charge for the LEED permit. Both the LEED permit and a valid CSU parking permit must be linked to the vehicle license plate to enable parking in LEED spaces. Parking is restricted to the areas where the customer's regular parking permit is valid.

2. EV Permits. Owners of Electric Vehicles may request an EV permit at the Parking Services office for that specific vehicle ONLY. There is no charge for the EV permit. Both the EV permit and a valid CSU parking permit must be linked to the vehicle license plate to enable parking in an EV space. Vehicles may use the EV spaces/chargers for up to 4 hours and must then move to a regular permitted space to allow others to use the charging station. Vehicles with an EV permit are allowed to park in any EV space; however, parking in a LEED space are restricted to the areas where the customer's regular parking permit is valid.

D. State and Federal Vehicle Permits: All state and federal vehicles are required to have a valid parking permit issued by PTS if they are parked in a permit-controlled space. The type of permit authorized varies based on the type of vehicles and use. Please contact PTS for what type of permit is allowed.

****Temporary Permits:** Temporary permits are issued to individuals who do not qualify for another CSU parking permit and are restricted to specific areas. Visitors and guests of CSU may purchase daily temporary permits. Individuals or companies doing business with CSU may purchase a temporary permit valid for up to 6 months.

E. ADA/Handicap Permits:

1. Faculty, staff and students may obtain a permit allowing access to ADA spaces upon certification of medical need by the CSU Health Network, a personal licensed physician, a state disability verification form, or a current state disability license plate or placard. Placard users may be required to show the placard's registration and picture identification.

2. Based upon certification, the person may be issued a Medical ***A*** permit or an ***H*** permit. Medical ***A*** permits are valid in any ***A*** or ***Z*** designated lot. ***H*** permits are valid in ***A, B, I, Q, S, T, U, W, X, and Z*** lots, and at any blue ADA metered space. Parking Services ***H*** permits and vehicles linked to any valid CSU parking permit and also displaying a valid state disability plate or placard are exempt from paying blue ADA meters if the vehicle's license plate is correctly linked to the permit.

3. State-issued disability placards and disability license plates are valid in blue equal access metered spaces and pay by plate zones. The meter or pay station

must be paid to avoid a citation for expired meter. When parking in an ADA space in a permit lot, a disability placard or disability license plate must be accompanied by a valid CSU parking permit.

F. Lost or Stolen Permits: Lost or stolen permits must be reported to Parking Services. Vehicles found displaying a permit that has been reported as lost or stolen will be issued a citation for Misuse of Permit and will be booted immediately. The booted vehicle will be subject to towing and will be released only upon payment of citation fines, boot/impound charges, and return of the lost or stolen permit. Anyone found displaying; using or selling a lost or stolen permit may lose the privilege of purchasing a parking permit for the remainder of the academic year. Students will be referred to the Office of Student Conduct and criminal charges may also be filed. Employees are also subject to disciplinary action and charges pursuant to CSU policies and applicable law.
For lost/stolen permits: Once Parking Services is contacted, the permit will be replaced and an administrative replacement fee will be assessed. If the original permit is recovered and returned to Parking Services within ten (10) business days, a portion of the administrative replacement fee will be refunded.
Unrecoverable Permits: Other situations that merit replacement of a permit (e.g., if a vehicle was totaled or the windshield was destroyed) will require appropriate documentation validating that the permit was not retrievable from the vehicle.

G. Permit Refunds
1. Refunds will not be issued on monthly and daily permits.
2. No refunds on semester and 6 month permits after 14 days.
3. Annual permits may be eligible for a refund at a prorated rate based on date of purchase and are subject to a restocking/administrative fee. The restocking/administrative fee may be waived for a qualifying event such as termination or withdrawing as a student. Refunds will not be issued after March 31.

II. RESTRICTED PARKING AREAS:

A. Motorcycle and Low-Power Scooter Parking: Motorcycles and low-power scooters, as defined in these regulations, are governed by all regulations applicable to other motor vehicles except: When parked in an area where a CSU parking permit is required, motorcycles and low-power scooters must be parked in areas specifically signed for motorcycle parking. When parking in “short term and hourly” areas motorcycles and low-power scooters may be parked in regular vehicle parking spaces if they pay for time at a pay station or meter. Motorcycles and low-power scooters must be correctly linked to a valid CSU parking permit. Motorcycle and low-power scooter owners may purchase a motorcycle permit in addition to a vehicle permit; however, full price will be charged for both permits. Low-power scooters parked on campus must display a valid State of Colorado

Low-Power Scooter Registration sticker and link the registration number to a CSU parking permit. Low-power scooters, mopeds, and gas-motorized bicycles are prohibited from parking at bicycle racks.

B. LEED Parking: LEED parking spaces are only for vehicles that have a valid CSU LEED permit and have correctly linked the vehicle's license plate to a valid CSU parking permit.

C. State and Federal Vehicle Parking: All state and federal vehicles are required to have a valid parking permit issued by PTS to park in permit-controlled parking spaces. Any of these vehicles which are not moved within a 72 hour period will be issued a parking citation. State and federal vehicles not used on a regular basis must park in Lot 740 Research Blvd. These vehicles must comply with time zone requirements, meter payments, ADA space restrictions, and other parking regulations. Drivers of state and federal vehicles are responsible for all violations of university parking regulations. Department heads, principal investigators, or other responsible supervisors are ultimately responsible for vehicles assigned to them. Failure to identify drivers of such vehicles who receive a notice of parking violation will result in the fine being charged to the responsible supervisor. University funds may not be used to pay a parking fine for faculty, staff, students, or resident employees of cooperating agencies with offices on the main campus.

D. Game Day – Restricted parking: Parking in any area identified as Game Day Parking either by signs posted at the entrance of the parking lot or on the Game Day website. Vehicles must have a Game Day permit issued by CSU Athletics to park in the areas identified as Game Day Parking.

III. PARKING VIOLATIONS

A. Safety Violations: The following parking violations are considered serious infractions of the Colorado State University Parking Regulations and applicable 24 hours per day, 365 days per year. Vehicles cited for violations 1 through 8 may be impounded immediately. The vehicle owner or operator is responsible for towing and impound charges. Fire, Police, Ambulance, and other emergency vehicles responding to emergencies are exempt.

1. Parking in such a manner which obstructs access to a fire hydrant, fire lane, emergency lane, ambulance entrance, bike lane, ADA ramp, driveway, service drive, walkway, street, or building.
2. Double parking.
3. Parking against the direction of authorized traffic flow.
4. Parking on any lawn, field, or undesignated area except by prior permission of Parking Services.

5. Parking or storing a motor vehicle in a University Building.
6. Parking or stopping a vehicle on or over a red line or next to a red curb.
7. Vehicles parked in ADA/handicap spaces without a CSU ***H*** permit, state-issued disability placard or disability license plates issued for a person actually operating or riding in the vehicle immediately before or after parking.
8. Parking or stopping a vehicle in a designated fire lane (A new and separate violation occurs every 30 minutes).
9. Unauthorized overnight parking.

B. Criminal Violations: The following parking violations are considered to be serious infractions of the CSU parking regulations. Vehicles cited for violations 1 through 4 will be booted or impounded. A vehicle's owner or operator is responsible for impound charges. In addition to parking citation fines and fees, criminal charges may be filed and will be referred to Student Conduct or the CSU Police Department for further action.
1. Counterfeiting, altering, or defacing any CSU parking permit or state issued ADA placard is prohibited.
2. Misuse of permit: Using a permit that has been reported as lost or stolen, or a permit that is not registered to you, or using a state-issued disability placard that is not registered to the vehicle owner or driver.
3. Parking any vehicle on University property without license plates and/or covering/defacing the vehicle identification number (VIN). Vehicles parked on campus which do not display sufficient means of owner identification (license plates, parking permits, temporary registration, VIN Number, etc.) may be booted/impounded and held pending identification of the owner or other disposition as provided for by law (See section V.)
4. Attempting to remove a boot from a vehicle by anyone other than a CSU Police Officer or authorized employee of Parking Services is prohibited.
5. Providing false information in order to obtain a parking permit, when appealing a parking citation or to obtain the release of a vehicle which has been impounded or booted.

C. Parking Violations:
1. At Red Curb or Over Red Line: Stopping, standing, or parking at a red curb or over a red line. This is a safety violation. Only emergency vehicles can park at red curbs.
2. Double Parked: Parking alongside another vehicle already parked parallel to the curb.
3. Loading Zone Violation: Parking in a loading zone for more than 20 minutes. A new and separate violation occurs every 21 minutes and can result in additional citations being issued. Load Zones restrictions are in place 24 hours per day 365 days per year
4. Obstructing Access: Parking in a manner that either obstructs access to another vehicle parking in the specified area or parking in a way that obstructs another vehicle from leaving the parking area. This can also include parking that obstructs access to an entrance, bike path, and pedestrian route or blocks the path that an emergency vehicle utilizes.

5. Parked in No Parking Area: Parking in a space or area marked "No Parking." Parking in any area of a lot that is not striped for parking.

6. Parked in Undesignated Area: Parking in an area that is not allocated for vehicle use (i.e. driving lane, in vacant space next to a building, etc., not zoned for parking purposes).

7. Parked Overtime:

A. Meter or Pay Station: Parking in an area which requires payment of a parking meter or pay station when there is no time displayed or time has expired. A new and separate infraction occurs after each maximum time limit or every 4 hours, whichever is less, and additional citations may be issued.

B. Time limit area: Parking overtime in a timed zone. A new and separate infraction occurs after each maximum time limit, and additional citations may be issued.

8. Parked Without Required Permit: Parking without the required valid permit for the specific parking area.

9. Parked Wrong Side of Street: Parking against the direction of traffic. Except where angle parking is authorized, every vehicle stopped, standing, or parked wholly upon a two-way roadway shall be so stopped, standing, or parked with the right-hand wheels of such vehicle parallel to and within twelve inches of the right-hand curb or edge of the roadway. Parking in a diagonal space with the front of the vehicle facing towards the street is prohibited.

10. Permit Improperly Displayed: A parking permit issued by PTS that is not displayed, on the front dash or rearview mirror, in a manner that allows PTS staff to read all pertinent information regarding the lot it is assigned to or the dates it is valid for.

11. Parking Or Storing A Trailer: Unauthorized parking or storing a trailer.

12. ADA and Reserved ADA Spaces: Colorado State University Handicap **H** parking permits are required for reserved ADA/handicap spaces and/or parking in any other permit area. Any vehicle parked in an ADA/handicap space that is reserved for a specific license plate(s) or vehicle will be cited.

13. Greater Than 12 Inches from Curb: Parking greater than12 inches from curb.

14. Outside Space Boundaries: Parking outside of the designated boundaries of the parking space. Vehicles must be parked within pavement markings including end of space markings.

15. Restricted Area: Parking in any area that is signed designating that restrictions apply. Restricted zones on campus include: Restricted Carpool Only, Restricted Special Purpose and Restricted-Client Only.

16. Fire Lane: Parking in an area that is signed as a marked fire lane or obstructing access to a fire hydrant.

17. State & Service Only: Parking in an area that is signed for State and Service Vehicles Only.

18. J-Service Spaces: Parking in an area that is signed "J" Service Permits. Must have a "J" Service Permit.

19. Truck & Trailer Only: Parking anything other than a truck and trailer in an area so designated.
20. Boot/Impound Fee: Parking a vehicle on the CSU campuses while it's on the University's boot list or in violation of any Parking Services criminal or safety violation as defined in these regulations.
21. License Plate Not Visible: Parking in such a manner that a valid license plate or temporary registration is not clearly visible from the drive lane immediately adjacent to the parking space.
22. Misuse – Multiple Vehicles: Vehicles registered to the same permit may not be parked on campus at the same time; in any parking lots where the permit is valid. If multiple vehicles are parked on campus at the same time all vehicles will be issued a citation for Misuse-Multiple Vehicles.

IV. MISCELLANEOUS REGULATIONS

A. Responsibility for Violation: Permit holders are responsible for all citations issued to vehicles associated to their permit. If no permit is associated, the vehicle owner will be held responsible for citations.

B. Mechanical Failure of Vehicles: In the event of mechanical failure of a vehicle, the owner or driver is responsible for its removal as soon as possible. If the vehicle is parked in violation of any CSU Parking Regulation, the driver must immediately notify Parking Services (or CSU Police Department after hours at 970-491-6425) of the vehicle's location on campus. If a parking citation is issued after notification is made, contact Parking Services. Vehicles will be given a maximum of 24 hours to be moved. If a parking citation is issued prior to notification or failure to notify, the citation is valid.

C. Construction Sites: Parking within a temporary or long-term fenced construction area is controlled by the contractor and is subject to parking fees as determined by CSU Parking Services. The contractor may determine vehicle parking and/or access requirements and limitations and may invoke the provisions of Section V of these regulations for noncompliance. Construction employees may park within the confines of a designated fenced construction area. Construction staff members wishing to park in permitted areas (i.e. ***A*** or ***Z***) will be required to purchase a temporary permit at the current monthly or daily rates; type and location to be determined by Parking Services.

D. Special Permits: Special permits to park on campus contrary to these regulations must be requested in writing and signed by the department head of the person to whom the permit would be issued. Requests for special permits will be forwarded to Parking Services.

V. BOOT/IMPOUND OF VEHICLES IN VIOLATION

The privilege of parking on campus is dependent on compliance with these regulations. Vehicles parked in violation of these regulations may be cited, booted, or impounded at the vehicle owners' expense as provided below. Any vehicle parked on campus, while on the Parking Services Boot List, is subject to booting or impounding whether it is parked legally or illegally. (Under Colorado law, a towing company has a lien on the vehicle for impounding charges separate from the University's fees and fines.)

A. Vehicles parked illegally in ADA/handicap spaces or at red curbs and vehicles parked in a manner that obstructs a walkway, bike lane, driveway, service drive, fire lane, fire hydrant, or which in any other manner creates a safety hazard, and any vehicles parked in a marked tow away zone are subject to immediate impound.

B. Vehicles parked on campus which do not display sufficient means of owner identification (current valid license plates, missing or covered VIN or Serial numbers) may be booted/impounded and held pending identification of the owner or other disposition as provided for by law.

C. Vehicles found to be in an unsafe condition, inoperable, causing a public safety hazard, or are considered abandoned, may be impounded.

D. Vehicles receiving four or more unpaid citations will be given a warning sticker. The warning sticker carries a separate fee. If the owner fails to contact CSU Parking Services within 10 business days the vehicle may be disabled by use of a boot and assessed a boot fee. All fines owed and fees (warning stickers and boot fees) must be paid in full in order to secure the removal of the boot. Any attempt to remove the boot from the vehicle in violation by anyone other than CSU Parking Services or CSU Police Department is prohibited and subject to criminal charges.

E. Any vehicle displaying a permit reported as lost/stolen will be issued a Misuse of Permit Citation and immediately booted, or impounded. The vehicle will be released upon return of permit, payment of boot fee, and/or impounding charges. Parking privileges may be suspended for remainder of academic year and/or criminal charges pursued.

F. Vehicles found with altered or counterfeited permits will be immediately booted, or impounded. Parking privileges may be suspended for the remainder of the academic year and/or criminal charges pursued.

G. If a vehicle is impounded, there is a separate fee owed to Parking Services in addition to any charges from the towing company.

H. Vehicles booted/impounded for all other reasons will be released upon payment of the appropriate penalty set forth in these regulations plus impounding charges.

I. All vehicles which remain booted for more than 48 hours are subject to immediate impound.

VI. APPEAL PROCEDURE

Appeals are decided by the CSU Parking and Police Appeals Board. The board's decision constitutes the final disposition of the appeal within the University and is binding on Colorado State University, CSU Parking Services, and the appellant and vehicle owner. Frivolous parking citation appeals are discouraged as they waste the time of everyone involved. Parking appeals are not granted for frustration or anger over receiving a citation, lack of knowledge of the regulations, forgetfulness, being late for class, just running in for a minute, or inability to find a legal parking space.

A. There is a limit of one appeal per citation.

B. An administrative fee will be assessed for all appeals if the citation is upheld. This fee will be assessed in addition to the amount of the fine for the parking violation.

C. Persons who wish to appeal a Parking Citation must file an appeal within 14 calendar days of the issue date of the citation. Failure to pay or appeal a University Parking Citation by the end of the fourteenth day from the date of issuance will result in doubling of the violation fine and forfeiture of the appeal right.

D. Two methods for filing a written appeal are available to persons wishing to contest a Parking Citation. Written appeal forms are available at Parking Services or appeals may be filed online at pts.colostate.edu. All appeals must indicate the citation number(s) for the violation(s) being appealed and provide the appellant's arguments for dismissal of parking citation.

E. The results of all appeal hearings will be mailed/emailed to the address the appellant has provided in their appeal. Fines and/or fees found due as a result of the appeal process must be paid by the payment due date provided on the notice of appeal results letter. After the due date, the citation fine will double and any unpaid fines will be forwarded to Colorado State University Accounts Receivable for collection.

F. The appellant must provide a correct mailing/email address for the decision results to be mailed. If your appeal is denied and you fail to provide a valid

mailing address the citation will double and an administrative fee will be assessed 14 days after the appeal was decided.

G. Whenever under these parking regulations a vehicle has been disabled by attachment of a boot or has been impounded, the vehicle owner may request a forthwith appeal hearing before or after obtaining the release of the vehicle. Such forthwith hearing shall be held within two University business days after the appeal request is received at Parking Services.

VII. Delinquent Parking Violations:

A Parking Citation which has not been paid or appealed as provided by these regulations will double in amount as provided below.

A. Citation Fines will elevate after 14 calendar days of issuance as in Section VIII, Parking Violations.
B. Following the delinquent date, a written notice of the violation will be mailed/emailed to the responsible party. This is a courtesy reminder only and failure to receive it, for whatever reason, does not constitute sufficient cause for dismissing the violation or altering the disposition requirement.
C. Delinquent violations are then forwarded to Accounts Receivable for collection.

VIII. Zone Enforcement.

Parking Zones	**Times and Days Restricted**
A Zones	7:30 a.m. to 4:00 p.m. Monday through Friday except University Holidays when **ALL** University offices are closed. Please be aware of specially signed portions of ***A*** zones which are enforced until 7:00 p.m. in lots 310, 350, and 425. Lot 180, the Lake Street Parking Garage and South College Ave Garage restrictions apply at all times.
Meters	7:30 a.m. to 4:00 p.m. Monday through Friday except for University Holidays when **ALL** University offices are closed. The Lake Street Parking Garage and South College Ave Garage restrictions apply at all times.
ADA spaces; ***B***, ***D***, ***F***, ***I, S***, ***T***, Client, Load , Timed, Construction Zones; Safety and Special Parking areas	As posted at all times.

Q, ***W***, and ***X*** Zones	7:30 a.m. to 8:00 p.m. Monday through Friday except University Holidays when **ALL** University offices are closed.
Z Zones	7:30 a.m. to 4:00 p.m. Monday through Friday except University Holidays when **ALL** University offices are closed. The Lake Street Parking Garage and South College Ave Garage restrictions apply at all times.
Moby Arena Lot 195	Moby is a special events lot. Parking is restricted during special events dates and is posted in the lot. At all other times the lot is regularly enforced.

IX.DIVISIBILITY

Should any section, article, or paragraph of these regulations be declared unconstitutional or void by any court of competent jurisdiction, the remainder of these regulations shall remain in effect. Under such circumstances, the President or his duly delegated agent shall have the authority to establish a new section, article or paragraph for that which has been declared void or unconstitutional, without prior submission to the Board of Governors, in order to give full force and effect to the intent and purpose of these regulations. Any new section, article, or paragraph shall be submitted to the Board of Governors for ratification as soon thereafter as is practical.

X. APPLICATION OF CITY ORDINANCES AND STATE LAWS TO THE CAMPUS

Relevant provisions of the Colorado traffic laws and of the Fort Collins City Traffic Ordinances are applicable on the Colorado State University campus. Court citations are deposed of at the Larimer County Justice Center, 215 N Mason, Fort Collins, Colorado. A CSU Police Department Police Officer has the discretion of issuing a university traffic ticket, a municipal or a county citation. Please refer to the address listed on the citation for the correct location for disposition.

XI. REGULATION OF MOVING VEHICLES

A. Application of City and State Codes: Relevant Fort Collins municipal and Colorado State traffic laws pertaining to the regulation, control, and enforcement of moving vehicular traffic are enforced on campus streets at all times. Each individual operating a motor vehicle on University property must obey all such parking and traffic controls, signs and lights.

B. Speed Limits: Campus speed limits are 20 MPH on streets and 10 MPH in

parking lots, and parking garages, unless otherwise designated by signage.

C. Parking on Sidewalks or Landscape: Parking on sidewalks, bike paths, or service drives are prohibited except by service vehicles on official University business driving in a manner that would not endanger bicycle or pedestrian traffic. Motorized vehicles are not authorized on fields and grounds of the University not primarily designated as routes of normal travel for motorized traffic.